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**NASTT No-Dig North Paper Review Checklist**

1. Housekeeping / General Items

\_\_\_\_\_ Is the paper on the correct No-Dig North template?

\_\_\_\_\_ Does the information on the paper match the information in the system (title, authors)?

\_\_\_\_\_ Does this paper show any indications of commercialism?

\_\_\_\_\_ Is the grammar acceptable?

\_\_\_\_\_ Is the writing clear and to the point?

\_\_\_\_\_ Are the graphics clear and easily read?

\_\_\_\_\_ Is the paper length appropriate? Typically, papers are 6-10 pages.

1. Abstract

\_\_\_\_\_ Is the abstract a brief description of what is contained in the paper?

\_\_\_\_\_ Is the abstract the same or very similar to what was submitted to the committee?

1. Introduction

\_\_\_\_\_ Does the introduction explain the setting or background of the paper?

\_\_\_\_\_ Does the introduction set the stage for the body of the paper?

1. Body

\_\_\_\_\_ Does the body of the paper tell the story?

\_\_\_\_\_ Is the body broken into several subsections? Examples below:

* Design, Goetechnical Conditions, Contracting, Construction, Challenges/Lessons Learned
* Hypothesis, Testing Mechanisms/Research Studies, Results, Analysis
* Description of Method, Applicable Soil Conditions, Challenging Applications, Case Histories
1. Conclusion

\_\_\_\_\_ Does the conclusion explain why the author wrote the paper?

\_\_\_\_\_ Does the conclusion explain everything clearly?

1. References

\_\_\_\_\_ Does the paper have references where the content is not original?

\_\_\_\_\_ Are the references standardized?

1. Red Flags (Please contact NASTT Staff if any of these statements receive a check mark)

\_\_\_\_\_ Does this paper degrade other products or accepted industry standards?

\_\_\_\_\_ Is this paper cited in any form of ongoing or pending litigation?