



## **NASTT No-Dig Show Terms and Conditions for Publication and Presentation of Technical Paper**

Each year NASTT strives to produce quality, peer-reviewed proceedings for the conference that will add value to the industry as a resource for the future. To further that effort, authors will be provided with a sample paper outline and some helpful hints to ensure quality and uniform paper production. NASTT upholds the highest standards for the preparation of the papers and the quality of the technical content. To that end, it is necessary that all authors and presenters agree to the terms and conditions described below. Failure to agree to and follow the terms and conditions will result in your abstract submission being disqualified as well as replacement of your paper in the conference proceedings and forfeiture of your presentation time.

### **Presentation Information**

The presentation at the NASTT No-Dig Show must cover the topic of the paper and the submitted abstract. All presentations shall be 20 minutes in length. Five minutes will be provided at the end of the presentation for questions and answers.

### **Track Leader**

Your track leader will be in contact with you throughout both the paper and presentation preparation stages to assist you with any questions that you might have. It is important that you maintain regular contact with your track leader to ensure that all submissions are completed within the deadlines and your track leader is aware of your progress. Failure to communicate with your track leader will result in replacement of your paper from the program.

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Papers and presentations must be prepared in accordance with the standard NASTT No-Dig Show paper format and the standard presentation format on the required templates. Following both the paper and presentation format using the required templates is mandatory. Any papers or presentations that are prepared in a format other than the standard format or on the incorrect template will be returned to the author for correction. No alternate presentation formats or templates will be accepted. Templates for the technical papers and the PowerPoint presentations can be found on the "Speaker Resources" link at [nastt.org/no-dig-show/](http://nastt.org/no-dig-show/).

### **Acceptance of Final Papers and Presentations**

All papers and presentations will be peer-reviewed by NASTT members. Authors must respond in writing to all comments provided during the paper review. Failure to address the comments can result in removal of the paper from the program. If the author and the reviewer have a disagreement regarding content of the paper or comments provided, an additional reviewer chosen by NASTT will provide comments on the topic and a final decision regarding publication and presentation will be made by the Program Chair. All final papers and presentations must follow the NASTT standard formats and templates.

### **Copyright Transfer Agreement**

All authors must agree to the following conditions regarding the publication of papers as part of the NASTT No-Dig Show conference proceedings:

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All authors must have obtained permission(s) to publish and present a technical paper from the responsible owning authority of the featured project. Signing this acceptance form constitutes acknowledgement of this requirement and that the responsible owning authority has agreed to the creation and presentation of this technical paper prior to the author signing this agreement. Failure to obtain permission shall constitute immediate removal of the subject paper from the program.

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Commercialization in the form of touting a firm, company or product is unacceptable and shall not be permitted in the final version of the papers and presentations. Failure to abide by this requirement shall result in the removal of your paper from the program.

### **Presenter Registration Fees**

All authors who present papers at the NASTT No-Dig Show must register and pay the applicable registration fee. Registration will be available online at [nastt.org/no-dig-show/](http://nastt.org/no-dig-show/) and rates will be listed on the website.

Presenters who are members of a company that is exhibiting at the NASTT No-Dig Show and are designated by the exhibiting company to receive one of the company's conference registrations may register under the exhibitor registration options.

### **Agreement Accepted**

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Where multiple authors are involved, this Agreement shall be accepted by the primary author/presenter acting on behalf of all.

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